

Kyoto, Japan

## Minutes CECA General Assembly 2019

Tuesday, 3rd September, Room E at 05.10-06.00

### 1. Opening - Agenda

Anne-Marie Émond opens the General Assembly and welcomes all participants. She asks the Board Members who will read their reports to keep them short and focus only on the main items since most documents are online. The adoption of the agenda is proposed by Milene Chiovatto and seconded by Colette Dufresne-Tassé. The agenda is adopted unanimously.

### 2. Adoption of the minutes of the General Assembly 2018 in Tbilisi, Georgia

Anne-Marie Émond presents the minutes of the General Assembly 2018 in Tbilisi.

The adoption of the minutes is proposed by Therese Quinn and seconded by Colette Dufresne-Tassé. The minutes are adopted unanimously.

### 3. New CECA Board

Milene Chiovatto introduces to all the new Board members.

### 4. Core Reports

#### a) President activity report

Milene Chiovatto begins her report by thanking past CECA president (2010-2016) Emma Nardi for her contribution to CECA. In her report she presents her activities as president and those done under the CECA umbrella. Her written report is online on the CECA website. This is her last report as President of CECA and thanks everybody for their work. After presenting her report, the president pays tribute to a dear personal friend but also a great friend of CECA in the name of Sonia Guarita do Amaral who passed away recently. She invites Emma Nardi to come and share her thoughts about the contribution of Sonia Guarita do Amaral to CECA and museum education. No comments.

#### b) Secretary's report

Ani Avagyan presents her activities as secretary. Her written report will be put online on the CECA website. From the numbers provided by the ICOM membership department, by September 3<sup>rd</sup> 2019, CECA had 1 756 individual members and 166 Institutional members for a total of 1 922. She explained the attempt made to improve the communication between CECA members to the 2000 emails that were sent in January 2018 to CECA members informing them about the "Guideline how to check your membership status" on the new ICOM database/platform called IRIS. In January 2019 a document called "A few tips for CECA National Coordinators" was sent to all NCs email addresses aiming to help them get more involved in their own countries. Concerning CECA Young Member's grant application procedures, criteria and conditions were developed since the last conference in London. Eleven proposals were received and one was selected by Board members and the profile was communicated to SAREC. The secretary presents the procedures that were put together for a CECA Web master recruitment that for administrative reasons could not be followed through. No comments.

#### c) Administrative affairs report

Anne-Marie Émond presents her report that can be consulted on the CECA website. In general, she accomplished all the tasks that the President Milene Chiovatto wanted her to accomplish beside doing the General Assembly Agenda and minutes and all the Board meeting minutes. No comments

#### d) Treasurer's report and budget 2019/2020

Ayumu Ota presents the budget file and asks the members if there are any questions or remarks and the budget 2019-2020 is approved. No comments.

e) **Election and Election Observers Team report**

Arja van Veldhuizen, Head of Elections presented her report that is on the CECA website. Four recommendations were made:

1. Membership database

Pressure is needed towards the ICOM administration in Paris to solve the problems with the membership database, so we will be prepared to control who are CECA members in good status for the next elections in 2022 and how to reach them.

2. Best number of positions in the Board?

How to raise the probability that elections can take place, but at the same time to have as many as possible candidates in the Board with a clear mandate (= elected, not co-opted)?

1 president + 10 regular Board members = 11 might be a good balance?

3. 'Neutral' observers on behalf of the membership

Worked well, so I recommend inviting new observers in the 2021 General Assembly for the 2022 Elections. We could consider choosing 3 instead of 2 observers and ask one of the present observers to serve for a 2nd time, to profit from the 2019 experience.

4. Supporters

Due to confusion about the choice of the two members required for supporting the candidacy of someone running for the Board, I suggest specifying the rules in this way:  
→ *"Every member who wants to run for the Board needs support of two CECA voting members. These two are NOT running for a position themselves and not appointed as observers. Each person can only support ONE candidate."*

Christine Brehm one of the two observers on behalf of the membership presented her report that is on the website (Paul Cuiça was the second observer). Overall communication went well and the observers were informed properly and regularly. She presented three recommendations and hints to the members:

1. Such a constellation of "not enough candidates" should be included in the voting procedure protocol. This was pragmatic. Different ways to deal with this situation can be imagined.
2. 2019 was not the expected test for the electronic voting system. The reliability of this system and of the underlying membership lists are crucial. This could not be observed or judged.
3. For a knowledge transfer it might be a good idea, to have one experienced observer in addition to one or two new observers for the next elections.

No comments.

5. **Regional Reports**

a) **Africa**

We did not receive the report from Victoria Phiri Chitungu.

b) **USA and Canada**

Therese Quinn presents her report that can be found on the CECA website. Information was regularly sent to members. Unfortunately one third of the emails included in the new USA membership list received from ICOM in 2018 are not functional. As a next step she proposes ICOM should continue to develop more students and salary-scaled museum worker membership options and conference travel scholarship possibilities. Until ICOM builds awareness of the organization and offers membership at students and emerging museum worker levels, regional participation will likely remain at low levels. No comments.

Anne-Marie Émond presents her report. Emails were sent in French and English to members giving information about different CECA activities. Unfortunately, the list received in 2018 is still not accurate. It is urgent to have an up-to-date membership list of contacts. No comments

c) **Latin America and the Caribbean**

Margarita Laraignée reads the report that is on the CECA website. Since September 2018 meetings and actions involving CECA were held in Argentina, Brazil, Chile, Ecuador, Mexico, Panama and Peru. In Colombia, Costa Rica and Panama have this year elected their new National Correspondent through the regulations approved last year in Tbilisi. The most important achievement of this period was the completion of the X Regional Meeting on November 8, 9, 10, 11 and 12, 2018 at the facilities of the ITAIPÚ Museum – Tierra Guaraní, in Hernandarias, Republic of Paraguay, together with ICOM Paraguay, the ICOFOM LAM and the UMAC Group, under the proposal: “Hyperconnected Museums: new approaches, new audiences”. No comments.

**d) Asia Pacific**

Ayumu Ota reads the report that will be on the CECA website. The main tasks for the Asia-Pacific region are: to raise awareness CECA activities in the region, to develop a strong network of CECA members and friends, and to appoint national correspondents. Zeljka Jelavic and Ayumu Ota have been coordinating the CECA Annual Conference 2019 in Kyoto, Japan. Ninety-nine papers will be presented during the conference. The off-site meeting is at Wakayama City on September 5, with the strong support from Wakayama Prefecture. It includes visits to three cultural institutions as well as six divers and unique presentations on educational activities in Wakayama. No comments.

**e) Europe**

Mário Antas briefly presented his report that we did not receive. No comments.

**6. Communication Report**

**a) Web and Social Media**

Jorge Arturo Albuja Tutivén could not be present but his report is on the CECA website. No comments

**7. Board members' Reports**

**a) Best practice**

Marie-Clarté O'Neill presents her report that is on the website. With an earlier call for Best Practice proposals and a stronger communication plan, 20 candidatures were received compared to 10 in 2018. Thanks to the participation of members, German, Armenian, Russian and Portuguese translations of the BP tool were offered this year. A Chinese translation is on the way. Nineteen, of the candidate's contributions will be published electronically. One can note the recurrent weakness of treatment of one point in the tool : Leading the appreciation/evaluation process and foreseeing remediation linked to more than professional intuition. This remark may open the way to a specific offer of professional development around appreciation and evaluation methods. For next year, we need to continue to use different ways of communicating the award process before the start of the civil year. No comments

**b) Research Award**

Colette Dufresne-Tassé presents her report that is on the website. Six texts were presented. Ricardo Rubiales obtained the Award, while two others, respectively signed by Mariel Carrubba and Leticia Orieta; Maria Paz Undurruga and Candela Arellano received a "Mention Honorable". There is a project of developing an instrument similar to the "Best Practice" one that would support the efforts of professionals wishing to learn how to carry out research closely related to their daily practice. No comments.

**c) Research Network**

Colette Dufresne-Tassé presents her report that is on the CECA website. In Tbilisi 14 members participated. At the end of the meeting the number of members totalized 111. The CECA website research section was revised but not put on line. When on line, you will find the characteristics for each type of research report - empirical, historical, theoretical - for those who wish to be accepted for an oral presentation at a CECA international conference. Colette Dufresne-Tassé evaluated 75 research proposals introduced in view of an oral presentation at the Kyoto Conference. Decision to accept or refuse some of them was not hers. No comments

**d) Special projects**

Arja van Veldhuizen presents her report that is on the CECA website. Her special projects consisted of being Head of Elections CECA 2019, CECA Vocabulary project with a presentation at the Asian regional conference in October 2018. Also, the special projects included working on the CECA Internal rules and updating a document for the Board in

August 2019. She worked on the translation in French and Spanish of the Education Toolkit. Two workshops one conducted with Milene Chiovatto in Seoul and another in Brussels was given. No comments

## **8. Publications**

### **a) ICOM Education**

Stéphanie Wintzerith presents her report that is on the website. In Tbilisi, Georgia, the Board decided for the topic of the next issue: Education. It was also agreed to keep the same concept for the next issue, i.e.

- 1) a review of the available literature in French, English and Spanish, done by a group authors already working on it,
- 2) some more practical oriented articles showing case studies in the museums,
- 3) a market of ideas with a one-page standardised short presentation of specific projects.

Thus ICOM Education 29 will be dedicated to the theme "Museum education". The call for papers has been published on the CECA website. See the English version on <http://network.icom.museum/ceca/news/detail/article/icom-education-29-call-for-papers/>

Due to the very large scope of the topic, and especially of the literature that is available, it was not possible to have the expected articles finished by the end of 2019. Consequently ICOM Education 29 will not be presented during the Kyoto Conference but is due for 2020. No comments

## **9. Next Conferences**

The next General Conference will be held in, Leuven, Belgium, from 12-17 October 2020.

Belgium will be the destination of CECA's annual conference in 2021. No comments

## **10. Comments/issues from the membership**

Marie-Claude Larouche from Quebec thanked the Board for the extraordinary work done and well-organised meeting as well as the meeting organised with ICOFOM.

Frederike van Ouwkerk and Angela Manders from Netherlands thanked the Board especially Arja van Veldhuizen who brought them to CECA and have helped them in their field.

Marie-Claude Larouche proposed the closing of the meeting and is seconded by Colette Dufresne-Tassé.

The meeting ended around 6.15pm.