

President's Report

- Drafting the Final Report of CECA's activities for ICOM and SAREC - 2018
- Releasing systemic newsletters in order to advertise CECA's activities and keep members integrated and informed.
- Formative activities and/or Regional Meetings proposals to Doha, Qatar; Madrid, Spain, São Paulo, Brazil and Kyoto, Japan.
- Official visits representing CECA.
- Workshop and Regional Conference in South Korea;
- CECALAC Regional Conference in Paraguay;
- Writing text and made presentations spread CECA activities;
- Helping to develop guidelines for CECA Internal Rules and Useful information to CECA Board Members.
- Establishing connections among members of the Board and following their activities.
- Answering ICOM International constantly.
- Monitoring the following activities: Best Practice Award; Colette Dufresne-Tassé Research Award; *ICOM Education* 28; 2019 pre-conferences; Kyoto's CECA's Conference, Young Members travel grant and webmaster selection among others.
- Review of content for social media and website posts.
- Constant communication with Board members about general issues.
- Participating in ICOM working group for construction and referencing for International Committees (ICWG).
- Developing CECA posters and folders.
- Daily tasks: answering letters; answering mail; writing recommendation letters; authorizing expenses according to the initial budget plan; monitoring our relationship with ICOM in different ways.