

ICOM-CECA 2023 ANNUAL CONFERENCE PROGRAMME
20 – 24 NOVEMBER 2023
ASIAN CIVILISATIONS MUSEUM, SINGAPORE

INFORMATION FOR SPEAKER

Theme

The main theme of the conference is *Museums: Shaping the future of education*. The theme covers the following topics but are not limited to:

- **New technologies or approach for learning**
 - How can digital access expand learning opportunities and empower audiences?
- **Accessibility**
 - What models of inclusion can museum educators share?
- **Partnerships / Co-creations**
 - What are some examples of programmes that empower the underserved communities / audiences?
- **Innovative strategies**
 - How can we bridge the gaps (between schools and museums, museums and audiences, etc.)?
 - What are some innovative ways to engage audiences?
- **Life-long learning**
 - How can museum spaces be used to promote life-long learning?
- **Museums as future classroom**
 - What do you envision the future of museum experience to look like?
 - Impact of museum education? How has the use of technology impacted museum experience/teaching/learning?

Guidance for Speakers

Please read this information carefully as all your presentation must adhere to these guidelines.

- Provide context for the audience to understand your museum/site.
- Timing is important to ensure the conference runs smoothly as time allocated to each presenter is fixed.
- Please speak slowly so that all international audience can follow and understand your presentation.
- Please note that some segments will be livestreamed.

- Please ensure that you arrive at least 10 minutes before the session to prepare yourself for the presentation.

Presentation

- You can present in any of the 3 official ICOM languages, i.e. English, French and Spanish. However, please note that the main conference language will be in English and no translation will be provided at the conference. Please ensure that your presentation slides are in English or includes English translation.
- Please note the presentation format below:

a) Research Paper Presentation:

Duration: 20 minutes

Suggested no. of slides: 10

b) Thematic Paper Presentation

Duration: 15 minutes

Suggested no. of slides: 8

c) Market of Ideas Presentation

Duration: 7 minutes

Suggested no. of slides: 6

- As a speaker, you agree to provide your slides 2 weeks (i.e. no later than 3 Nov 2023) before the conference. Slides should be in PowerPoint or Keynote format. Please contact us if you would like to use another format.
- Please submit your presentation to nhb_educationprogrammes@nhb.gov.sg. For file size larger than 20MB, please save it on Google Drive or use a file sharing platform such as Wettransfer and share the link with us.
- As a speaker you agree to provide us with your slides for upload at the Conference and embedding on CECA websites. You retain full copyright over your slides but grant CECA the rights to use these as appropriate on the CECA websites.

d) Poster Presentation:

Format: 1 single-sided A1 sized poster

- Presenters will stand by their posters and share with participants who want to learn more. This is a good opportunity to meet professionals and to share your work in detail with many others in the sector.
- The poster should be visually attractive to demonstrate one to two key points which address the conference theme. It should not be an essay or academic article on your subject.
- Posters should contain text and images or diagrams to illustrate your points. Posters should also include the following information:
 - o Name of the author, institution and e-mail address
 - o What the subject is and why it is important

- o How the project was original
 - o Results or end product
 - o Consequences or follow-up
- Presenters will need to send the artwork 3 weeks before the conference (i.e. no later than 27 Oct 2023 to be printed on mounting board by the conference organising committee. Please submit your artwork to nhb_educationprogrammes@nhb.gov.sg. For file size larger than 20MB, please save it on Google Drive or use a file sharing platform such as Wetransfer and share the link with us.